

## Payroll & HR Made Easy

Easy-to-use, expandable and secure technology with ongoing support

- Receive expert knowledge from a live payroll specialist, anywhere, anytime, for 24/7 payroll support
- Get live HR support from an HR Business Advisor on issues that matter to your small business
- Access seamless general ledger integration with popular accounting software like QuickBooks, Xero and more
- Feel secure in the cloud by safely accessing your information from desktop and mobile devices



## We Can Help Make it Easier to Run Your Business

Your small business isn't just a business. It's personal. Your dreams go into it. Your name goes on it. We know your small business is anything but small — it's everything. You can't be distracted by administrative tasks like payroll, taxes, HR issues, benefits and insurance.

That is why our firm offers easy to-use payroll and HR solutions to help address everything from hire to retire, so you can stay focused on achieving your business goals.

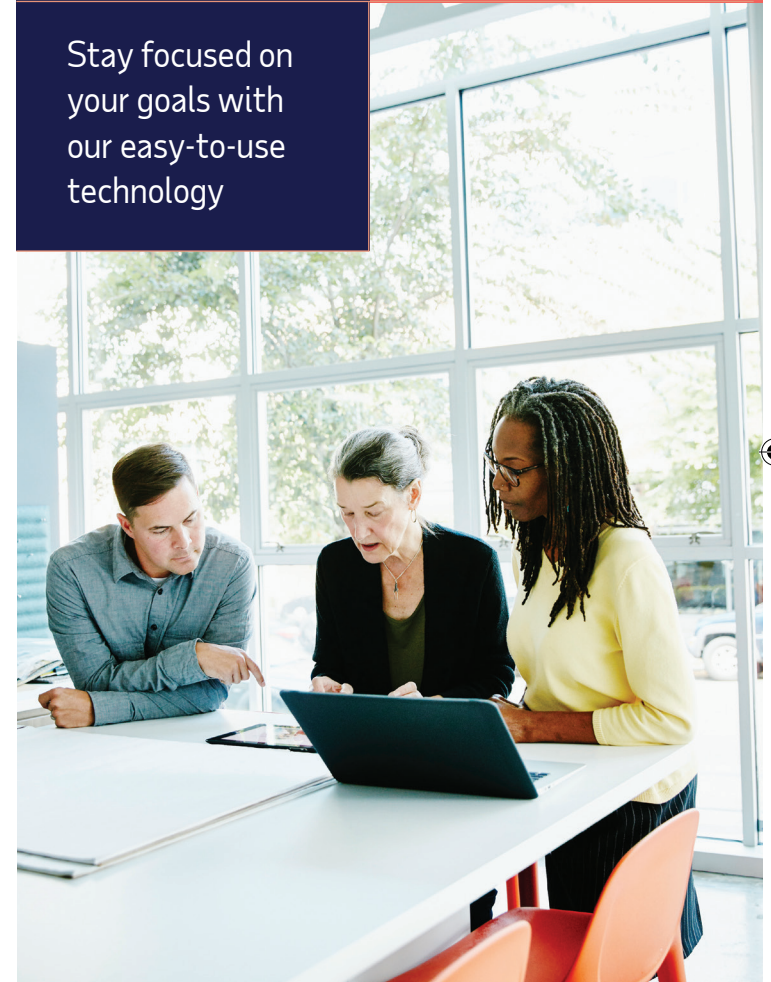
For more information, contact us today.

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The Skyler Firm  
P.O. Box 680585  
Orlando, FL 32868  
INFO@SKYLERCORPORATION.COM  
(800) 388-0310

# Small Business Payroll & HR Solutions

Stay focused on your goals with our easy-to-use technology



ONE TOUCH CONNECT  
**PAYROLL**  
PAYROLL MADE EASY

# Our Firm's Solutions Can Help You:

ONE TOUCH CONNECT  
**PAYROLL**  
PAYROLL MADE EASY



## Gain Better Control of Your Cash

### Get Greater Predictability and Visibility

- Enjoy better visibility into your cash with reporting and payroll liability previews
- Improve your cash flow predictability and eliminate the risk of large upfront premium deposits when you use a premium payment program for workers' compensation insurance

### Make it Easier to Pay Employees

- Securely manage your payroll anywhere, anytime with mobile payroll solutions
- Contact dedicated payroll specialists to help ensure accuracy with every payroll
- Provide flexible payment options to your employees: direct deposit, paper checks or pay card
- Save time with online and mobile employee access to pay data
- Schedule payroll to run automatically every pay period if your employees earn the same amounts



## Effectively Manage Your People

### Simplify Employee Management

- Access live HR support & best practices to efficiently manage your day-to-day responsibilities and get answers to your HR and compliance questions
- Automate time tracking and scheduling for more effective and efficient day-to-day employee management

### Attract and Retain Quality Employees with Remarkable Benefits

- Customizable SIMPLE IRA and 401(k) retirement plans that integrate directly into your payroll processing
- Flexible group health insurance options



## Help Reduce Your Compliance Risk

### Stay Informed

- Get alerts, updates and tools to help you with compliance challenges and help keep you up-to-date with legislative and regulatory changes that might impact your business

### Better Accuracy and Efficiency

- Automated federal, state and local payroll tax management provides greater accuracy and efficiency no matter where you do business

### Be in Control

- Have a dedicated HR portal that places critical information in your hands, from an easy-to-use wizard for creating and updating your employee handbook to new hire paperwork, job descriptions and more

### The U.S. Department of Labor estimates

**80%**  
of employers

are in non-compliance with wage & hour laws. We can help make sure you're not one of them.



**Yes, there's an app for that.** Our solutions integrate directly with many business software apps and can help streamline several HR processes, from time tracking and scheduling to expenses and more.